

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
District Department of the Environment



Office of the Director

**VIA CERTIFIED MAIL (7099 3400 0011 3704 9191), RETURN RECEIPT REQUESTED**

September 5, 2008

Ms. Denise Dixon  
Chevron Product Company  
Site Assessment & Remediation  
2300 Windy Ridge Parkway  
Suite 800S  
Atlanta, GA 30339

Re: Chevron Gasoline Release at Chillum, MD / Riggs Park, Washington DC Information Request

Dear Ms. Dixon:

Pursuant to the District of Columbia's Hazardous Waste Management Act (the "Act"), D.C. Official Code §§ 8-1301 - 8-1322, § 8-1307(a)(3), and the regulations promulgated pursuant to the Act, in particular, Title 20 of the District of Columbia Municipal Regulations ("DCMR") § 4302.3, the District Department of the Environment ("DDOE") hereby requires that Chevron, Inc. ("Chevron") provide all information and documents in its possession, custody or control, and/or in the possession, custody or control of any of its employees or agents which concern, refer, or relate to the generation, storage, disposal, and management of solvents and degreasers, including but not limited to Perchloroethylene (also known as "PERC," or tetrachloroethylene), at the gas station formerly owned and/or operated by Chevron in Chillum, MD (Station No. 122208) ("the property").

Further, DDOE requires that Chevron respond fully and completely to the following items. The terms "your business," "the business," and "business," as used herein, shall refer to Chevron's operations at Chillum Road. Please respond to each item as it applies to your business.

For each and every question contained herein:

- a. Identify the respondent to the question.
- b. Identify all persons consulted in the preparation of the answer to the question.
- c. Identify all documents consulted, examined, or referred to in the preparation of the answer or that contain information responsive to the question and provide true and accurate copies of all such documents.
- d. Number each response to correspond with the question that is being answered.



51 N Street, NE, 6<sup>th</sup> Fl., Washington, DC 20002

Phone: (202) 535-2600 Facsimile: (202) 535-2881



### Questions

1. Describe in detail and provide any and all documents regarding the operations of the property, including, but not limited to, a narrative describing who was physically in charge, who was involved in day to day operations/transactions, the purpose and function of the facility, the kind of work done there and who the clients and suppliers were. In particular, please describe in detail and provide any and all documents regarding operations involving the use of solvents and degreasers, including the brand names and/or types of solvents and degreasers used, the manner in which they were used, the frequency with which they were used, the quantities purchased, the quantities used, and the manner in which they were disposed. Provide the estimated daily quantity of hazardous materials (including solvents, degreasers, and used oil) at the property.
2. Describe in detail and provide any and all documents in your possession regarding the waste generation history of the property or any other party at the property including all controlled and uncontrolled releases of compounds, reactants, products, waste, and other substances, including any solvents, degreasers, or used oil.
3. Describe in detail and provide any and all documents regarding the waste handling, storage and disposal history of the property or any other party at the property for all facilities and operations, including but not limited to transportation, shipping and/or receiving, storage, manufacturing, research, quality control, waste containment, and waste disposal facilities. This description is to include the names, address, dates, and activities of waste disposal contractors, and copies of all supporting documents (hazardous waste/used oil manifests, receipts/bills of lading/invoices for hazardous waste and used oil; safety training records for staff, any records or information pertaining to handling of hazardous waste or used oil; site contingency plans in the event of a hazardous waste or used oil spill/improper disposal; hazardous waste determination methodology). Specifically describe in detail and provide any and all documents regarding the existence on site of used oil, solvents and degreasers, or any other hazardous substance.
4. Provide your business policy regarding the storage of waste on the property, and disposal of waste generated on the property.
5. Provide the identities of all predecessors in interest that transported to or stored, treated, generated or disposed of any material at the site. Describe in detail and provide any and all documents regarding the nature of this predecessor in interest's business.
6. Provide a listing of employees who had worked at the property or a list of contract employees who worked or who have any knowledge or contact with the property.
7. If known, provide the names (and/or points of contact) and current address of any past owners of the property prior to Chevron.



8. Identify and provide any and all documents of any and all businesses that leased any portion of the property and describe in detail and provide any and all documents regarding the nature of these businesses.
9. If you have reason to believe that there may be persons able to provide a more detailed or complete response to any questions contained herein or may be able to provide additional responsive documents, identify such persons, their current address and telephone number and the additional information or documents that they might have.
10. Specify the dates during which Chevron owned or operated the property or business and supply documents to support those dates such as records of purchase or sale.
11. For each and every question contained herein, if information or documents responsive to this information request are not in your possession, custody, or control, then identify the persons from whom such information or documents may be obtained and provide their correct address(es). If you and/or your company have no such information and/or documents responsive to this information request, so state in an affidavit.
12. If any of the documents solicited in this information request are no longer available, please indicate the reasons why they are no longer available. If the records were destroyed, provide us with the following:
  - a. The document retention policy
  - b. A description of how the records were destroyed and the approximate date of destruction.
  - c. A description of the type of information that would have been contained in the documents.
  - d. The name, job title and most current address known by you of the person(s) who would have produced these documents; the person(s) who would have been responsible for the retention of these documents; the person(s) who would have been responsible for the destruction of these documents; and the person(s) who had and/or still may have the originals or copies of these documents.
  - e. The name(s) and most current address(es) of any person(s) who may possess documents relevant to this inquiry.

Should the business fail to comply with this request, DDOE may regard such failure as a violation of the requirements set forth in D.C. Code § 8-1311, as well as 20 DCMR § 4302.2. In the event of non-compliance, DDOE may seek enforcement of this information request against the Owner and/or the Responsible Party.

As set forth in 20 DCMR § 4302.4, the requested documents shall be submitted to this Office within fourteen (14) calendar days of your receipt of this letter. Please submit the requested

information to Victoria North in the Hazardous Waste Branch either by regular mail or by electronic mail:

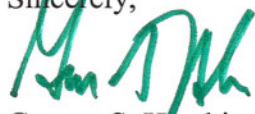
Victoria North  
District Department of the Environment  
Hazardous Waste Branch  
51 N St., NE  
Floor 6  
Washington DC 20002  
victoria.north@dc.gov

The business's response should be certified by a responsible corporate officer, as that term is defined in 40 C.F.R. § 270.11(a)(1), and incorporated by reference in 20 DCMR § 4270.1.

Please contact Larissa Etwaroo, the Office of the General Counsel's Staff Assistant, at 202-535-1948, should the business need additional assistance with the transmittal of the requested documents.

Should the business wish to discuss the contents of this letter, please contact Ms. Victoria North in the Department's Hazardous Waste Branch at (202) 535-1909.

Sincerely,



George S. Hawkins  
Director